

**CITY OF DUVALL  
COUNCIL MEETING  
August 16, 2016  
7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**Committee of the Whole: 5:30 P.M.**

**The City Council Meeting was called to order by Mayor Pro Tem Brudnicki at 7:03 P.M.**

**Roll Call:** Dianne Brudnicki, Amy Ockerlander, Becky Nixon, Jason Walker,  
Leroy Collinwood (absent: Scott Thomas)

**Staff Present:** Dean Rohla, Boyd Benson, Jodi Wycoff

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll in the amount of \$248,623.74; and Claims in the amount of \$325,978.53; Under Scheduled Items add: Councilmembers Walker and Collinwood and Remove: Item 1: Mayor’s Report and Item 4: King County Fire District 45 Report; Under Executive Session remove: 30-minute executive session regarding Potential Litigation and Potential Property Acquisition; and Under Unfinished Business remove: Item 2: (AB16-50) Toll Brothers Development Agreement Amendment #1.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Nixon-Ockerlander) to adopt the 08/16/16 Council Agenda. The motion carried (5 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Ockerlander-Collinwood) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 08/02/16; Payroll Checks #24460-24467 and #24468-24477 in the amount of \$248,623.74 including EFTs in the amount of \$129,173.79; Claims Checks #24479-24538 and #24478 in the amount of \$325,978.53 including EFTs in the amount of \$14,048.81. The motion carried (5 ayes).*

**IV. Comments from the Audience:**

*There were no comments from the audience.*

**V. Scheduled Items:**

**1. Mayor: removed**

**2. Council:**

Councilmember Jason Walker gave a report on the Snoqualmie Valley Community Network Key Leaders Summit that was held recently, gave an update on their current efforts and thanked Duvall Rotary for being a great partner with the Network. Councilmember Walker said that the Snoqualmie Valley Transit is possibly losing some of its funding from Snoqualmie Tribe and may be asking Valley cities to budget funds for the program.

Councilmember Leroy Collinwood said that he wants to acknowledge all of the negative news regarding police departments around the country and publicly state how much he appreciates the Duvall Police Department and that he is confident in their work to serve and protect the citizens of this community.

**3. City Administrator:**

a. Council Vacancy Update – Jodi Wycoff, City Clerk, reported that three applications were submitted for the vacant council seat and asked Council if they would like to extend the application deadline or move forward with the appointment process. After Council discussion, there was consensus to move forward with the appointment process. Ms. Wycoff explained that Council now has the opportunity to interview each applicant individually and the public interview and appointment decision will be scheduled for the next Council meeting on September 6<sup>th</sup>.

~~**4. King County Fire District 45: removed**~~

**5. Main Street Project Update:**

Shaun Tozer, Project Manager, gave an update on the status of the Main Street Project construction contract. Mr. Tozer said that the contract has been signed by Mayor Ibershof and the contract will be fully executed soon after a few pre-contract items are completed. Mr. Tozer said he expects the Notice to Proceed to be issued next week and the contractor will begin staging for the project over the next two weeks. Mr. Tozer reviewed plans to place project signs in the area and communicating with the community about the project and its potential impact on their commute. Lastly, Mr. Tozer said that they are planning for a ground breaking ceremony to take place during a portion of the September 20<sup>th</sup> Committee of the Whole meeting.

**VI. Presentation:           None**

**VII. Public Hearing:       None**

**VIII. New Business:**

**1. (AB16-51) Confirm Mayor Ibershof’s appointment of Mark Weiss to Planning Commission Position #4, an unexpired term ending 12/31/19.**

*It was moved and seconded (Ockerlander-Nixon) to confirm Mayor Ibershof’s appointment of Mark Weiss to Planning Commission Position #4, an unexpired term ending 12/31/19. The motion carried (5 ayes).*

**2. (AB16-52) Approve and authorize the Mayor to sign Interlocal Agreement between the cities of Snoqualmie, Duvall, Carnation and North Bend for the establishment of a Regional Emergency Management Organization (EMO).**

*It was moved and seconded (Ockerlander-Walker) to approve and authorize the Mayor to sign Interlocal Agreement between the cities of Snoqualmie, Duvall, Carnation and North Bend for the establishment of a Regional Emergency Management Organization (EMO).*

Boyd Benson, Interim Public Works Director, explained that this Interlocal Agreement (ILA) will allow Duvall and the other Snoqualmie Valley cities to be eligible for emergency management performance grants (EMPG) funding that they otherwise would not qualify for.

The grants require a minimum 0.5 employee in Emergency Management and the valley cities would also fall below the per capita threshold of the grant. City of Snoqualmie will be the lead agency and provide the 0.5 employee while the other cities will contribute 5% of their EMPG funding to Snoqualmie for managing the grant program.

*The motion carried (5 ayes).*

**3. (AB16-53) Ordinance – Complete Streets**

Boyd Benson, Interim Public Works Director, handed out and reviewed a draft of the Complete Streets policy and explained that the first step to the Complete Streets program is to pass an ordinance adopting the policy. Having a Complete Streets policy in place will qualify Duvall for certain grants. Mr. Benson also reviewed a draft of the implementation process to include this policy in the upcoming Transportation Plan Update. Council discussed suggested edits including making trees among streetscapes a higher priority.

**4. (AB16-54) Resolution – Hower Hill Final Plat**

Boyd Benson, Interim Public Works Director, said that the developer is on schedule to meet all Final Plat requirements to allow for approval at the beginning of September. Council discussed stormwater retention for this and other developments and ways to address sustainable asset management.

~~IX. **Executive Session:** removed      **30 minutes – Potential Litigation** – RCW 42.30.110(1)(i)  
**Potential Property Acquisition** – RCW 42.30.110(1)(b)~~

**X. Unfinished Business:**

**1. (AB16-49) Approve and authorize the Mayor to sign revised Interlocal Agreement with Riverview School District for facility use.**

*It was moved and seconded (Collinwood-Ockerlander) to approve and authorize the Mayor to sign revised Interlocal Agreement with Riverview School District for facility use. The motion carried (5 ayes).*

~~**2. (AB16-50) Toll Brothers Development Agreement Amendment #1 removed**~~

**XI. Adjournment:**

*It was moved and seconded (Ockerlander-Walker) to adjourn the meeting. The meeting adjourned at 8:18 P.M.*

Signed \_\_\_\_\_  
Dianne Brudnicki, Mayor Pro Tem

Attest \_\_\_\_\_  
Jodi Wycoff, City Clerk