

**CITY OF DUVALL
CITY COUNCIL
COMMITTEE OF THE WHOLE MINUTES
July 5, 2016 – 5:30 p.m.
Riverview Educational Service Center – 15510 – 1st Ave NE**

Mayor Pro Tem Brudnicki called the meeting to order at 5:30 p.m.

Council present: Becky Nixon, Amy Ockerlander, Jason Walker, Dianne Brudnicki, Leroy Collinwood, Scott Thomas, Gary Gill

Staff present: Matthew Morton, Lara Thomas, Dean Rohla, Jodi Wycoff

a. Ordinance – Impact Fee Deferral Program

Lara Thomas, Planning Director, gave a presentation reviewing the building permit process if a developer should choose the traditional permit process or the deferral program process. The difference is in the timing of when the impact fees are paid and with the deferral process, liens are filed until the impact fees are paid. Ms. Thomas reviewed the changes to the ordinance since the last presentation including the limit of 20 deferred permits per year and setting the time for payment of impact fees to the time of final inspection. Lastly, Ms. Thomas said that the public hearings and approval of this ordinance are set for July and August.

b. Levy Update

Matthew Morton, City Administrator, reviewed the documents in the packet including the proposed ballot title, explanatory statement and resolution. Mr. Morton also explained the various deadlines for submitting an item to be included in the November ballot. Mr. Morton then answered questions from Council and said the items will be on the next agenda for action. Lastly, Mr. Morton introduced Joy Johnston of Mojo Strategies. Ms. Johnston said she will be assisting staff with community messaging for the levy and other city business.

c. Duvall Visitor Center Improvements

Matthew Morton, City Administrator, said that when the improvements for the Duvall Visitor Center (DVC) were originally discussed, there were estimates of the costs. Unfortunately, when the bids were submitted they came in quite a bit higher than expected. Mr. Morton then reviewed options for Council to consider including keeping the building as-is, re-bidding the project, looking at community fundraising to pay for the project, going to market rate leases for the space and selling the building. Mr. Morton said that at this time staff recommends keeping the building as-is and get guidance on how to move forward. Mr. Morton said he will continue to look at options to raise the funds to pay for the improvements.

d. Budget – Council priorities discussion

Dean Rohla, Finance Director, handed out and reviewed the draft 2017 Budget Message from the Mayor to department heads. Mr. Rohla said that three goals and priorities were brought forward from 2016 and three new goals and priorities were added. The message also asks staff to budget similar to 2016. Council discussed the priorities listed in the draft message and made suggestions including adding code updates to reflect the recent Comprehensive Plan update and working towards a sustainable budget not reliable on building permits.

e. Good of the Order

There were no reports for Good of the Order.

Adjournment

The Committee of the Whole adjourned at 6:58 p.m.

Written Reports – *the following reports were distributed in the Committee of the Whole packet:*

- Junes Sales Tax Report

ATTEST:

Dianne Brudnicki, Mayor Pro Tem

Jodi Wycoff, City Clerk