

**CITY OF DUVALL
COUNCIL MEETING
June 7, 2016
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ibershof at 7:06 P.M.

Roll Call: Scott Thomas, Gary Gill, Becky Nixon, Jason Walker, Dianne Brudnicki, Leroy Collinwood (absent: Amy Ockerlander)

Staff Present: Matthew Morton, Boyd Benson, Lara Thomas, Dean Rohla, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$252,217.53; and Claims in the amount of \$259,505.84; Under Scheduled Items add: Councilmember Walker.

II. Adoption of Council Agenda:

It was moved and seconded (Brudnicki-Collinwood) to adopt the 06/07/16 Council Agenda. The motion carried (6 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Nixon-Collinwood) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 05/17/16; Payroll Checks #24104-24106 and #24107-24115 in the amount of \$252,217.53 including EFTs in the amount of \$133,942.59; Claims Checks #24116-21463, #24164-24169 and #24170 in the amount of \$259,505.84. The motion carried (6 ayes).

IV. Comments from the Audience:

There were no comments from the audience.

V. Scheduled Items:

1. Mayor:

Mayor Ibershof reported that long-time Duvall business owner, Francis Cox passed away recently. Mayor Ibershof asked for Council support to rename the west portion of Stephens Street leading to the police station to “Burhen Way”. There was Council consensus that they would support such a resolution which will be brought back to a future meeting for approval. Mayor Ibershof said that there has been some interest in videotaping certain presentations and/or Council meetings to put on the web. There was Council consensus that they would like more research done on the options to do this. Mayor Ibershof said that with the Police union contract up for renewal, it has been recommended by the City

Administrator and City Attorney to retain the services of Summit Law Group to assist with the negotiations. There was Council consensus to move forward with retaining their services. Mayor Ibershof said that he and Matthew Morton, City Administrator, have been looking at various options for a Public Information Officer. They are considering options from a contracted services to using internal staff to fill the roll. Mayor Ibershof reported that based on initial feedback regarding the Transportation Benefit District (TBD) and the fear of voter fatigue with the potential levy on the November ballot, he is asking Council to consider postponing action on funding the TBD until 2017. After discussion, there was Council consensus to postpone any action on the TBD and focus efforts on the potential levy. Lastly, Mayor Ibershof gave a presentation showing photos of Duvall Days.

2. Council:

Councilmember Jason Walker reported on the feedback he received while working the City booth at Duvall Days. Councilmember Walker handed out and reviewed a few of the slides from a Metro presentation that was presented at the last Snoqualmie Valley Governments Association meeting.

3. City Administrator:

Matthew Morton, City Administrator, reported on the following:

- a) Levy community messaging feedback – Mr. Morton said that he will report on this item at a later date.
- b) Duvall Visitor Center improvements – Mr. Morton said that he will report on this item at a later date.
- c) Salary survey update – Mr. Morton gave a presentation updating Council on his progress and showed an example of results. Mr. Morton explained that he has not drawn any conclusions yet and that benefits is going to be the toughest factor to figure in because plans and expenses in health care benefits are going to be changing drastically over the next couple years. Lastly, Mr. Morton said that he is having all of the raw data and results reviewed by an MPA intern.

VI. Presentation: *None*

VII. Public Hearing: *None*

VIII. New Business:

1. (AB16-33) Q2 Budget Amendment

Dean Rohla, Finance Director, said that this is the second review of this item and reviewed the changes to expenditures and revenues in the amendment. This item will be brought back to the June 21st meeting for approval.

2. (AB16-34) Main Street Construction Contract Pre-authorization

Boyd Benson, Interim Public Works Director, gave an update on the progress of the project. Mr. Benson explained that due to the time sensitivity of the project, staff is asking Council to pre-authorize the Mayor to sign a construction contract with the lowest responsible bidder not to exceed the construction estimate amount of \$7,786,300 plus 5%. This item will be brought back to the June 21st meeting for approval.

3. (AB16-35) Resolution - 6 Year Transportation Improvement Plan (TIP)

Boyd Benson, Interim Public Works Director, gave a brief presentation and explained that the list is the same as last year with the exception of including one project along 1st Avenue. Mr. Benson said that after the SEPA process is complete, they will hold a Public Hearing and request Council's approval.

4. (AB16-36) Resolution - 6 Year Capital Improvement Plan (CIP)

Boyd Benson, Interim Public Works Director, gave a brief presentation and explained that this list used to be a part of the Capital Facilities Element of the Comprehensive Plan. Mr. Benson reviewed any changes to each of the Water, Sewer, Stormwater and Parks programs. Council requested that water reclamation feasibility and cost-benefit evaluation be added to the Sewer program list. Mr. Benson said that after the SEPA process is complete, they will hold a Public Hearing and request Council's approval.

5. (AB16-38) Lease extension - Duvall Cooperative Preschool - WRECK Center

Matthew Morton, City Administrator, reviewed details of the draft lease that was in the packet and explained that one clause regarding termination was added since the draft was created. This item will be brought back to the June 21st meeting for approval.

6. (AB16-39) Ordinance – DMC 2.09 Public Defense

Matthew Morton, City Administrator, said that Duvall Municipal Code does not currently address public defense. Mr. Morton said that the ordinance and DMC 2.09 are being reviewed by the City Attorney. This item will be brought back to the June 21st meeting for approval.

7. (AB16-40) Contract – Public Defender

Matthew Morton, City Administrator, explained that this contract includes a tiered increase to the per case charge to get Duvall into compliance with the new benchmark amount of \$300 per case by 2018. This item will be brought back to the June 21st meeting for approval.

8. (AB16-41) Resolution – Public Records Policy

Jodi Wycoff, City Clerk, reviewed the process of developing the Public Records Policy and said that the draft in the packet has been reviewed by the City Attorney. This item will be brought back to the June 21st meeting for approval.

IX. Unfinished Business:

1. (AB16-31) Approve Resolution #16-09 adopting the 2015 Comprehensive Plan.

It was moved and seconded (Nixon-Collinwood) to approve Resolution #16-09 adopting the 2015 Comprehensive Plan. The motion carried (4 ayes, 2 nays-Thomas, Gill).

2. (AB16-32) Adopt Ordinance #1194 amending and affirming the City's official Zoning Map consistent with the City's 2015 Comprehensive Plan; providing for severability; and establishing an effective date.

It was moved and seconded (Brudnicki-Nixon) to adopt Ordinance #1194 amending and affirming the City's official Zoning Map consistent with the City's 2015 Comprehensive Plan; providing for severability; and establishing an effective date. The motion carried (5 ayes, 1 nay-Thomas).

3. Adopt Ordinance #1195 amending various ordinances as codified in Duvall Municipal Code (DMC) Title 14 “Unified Development Regulations,” to update the City’s development regulations for compliance with the City’s 2015 Comprehensive Plan. *It was moved and seconded (Nixon-Thomas) to adopt Ordinance #1195 amending various ordinances as codified in Duvall Municipal Code (DMC) Title 14 “Unified Development Regulations,” to update the City’s development regulations for compliance with the City’s 2015 Comprehensive Plan. The motion carried (5 ayes, 1 nay-Thomas).*

4. (AB16-09) Ordinance – TBD Funding

Mayor Ibershof directed the Clerk to remove this item from this and future agendas.

X. Executive Session: None

XI. Adjournment:

It was moved and seconded (Nixon-Brudnicki) to adjourn the meeting. The meeting adjourned at 9:21 P.M.

Signed _____
Will Ibershof, Mayor

Attest _____
Jodi Wycoff, City Clerk