



Small Town. Real Life.

Meeting Minutes City of Duvall Planning Commission

Date: May 25, 2016

Time: 7:00 PM

Place: Duvall Visitor Center, 15619 Main Street NE, Duvall WA 98019

Commissioners Present: Margie Coy, James Deal, Ronn Mercer (acting chair), and Dick Winn

Commissioners Absent: Veronika Williams and Eric Preston. Position 4 is vacant.

Others Present: Lara Thomas, Planning Director

1. Call to Order – Flag Salute

The Planning Commission meeting was called to order by Commissioner Mercer at 7:12 PM.

2. Announcements

- A. Planning Director Thomas announced that Planning Commission interviews will be held the second week of June.
- B. Ms. Thomas announced that Duvall Days is coming up on the first Saturday in June. She added that she will be driving the Community Van in the parade and on the shuttle routes.
- C. Ms. Thomas announced that she will be on vacation for three weeks, June 13 through July 4. Gradually, she will permanently hand off the Planning Commission meetings to Senior Planner Davis.
- D. As a follow-up to the 2015 Comprehensive Plan Update, the City will start working on its Critical Area Update soon.
- E. The City has won a Governor's Smart Communities Award for its Watershed Plan. The governor's office will be present at the second planning commission meeting in July to present the award.

3. Approval of Minutes

- A. It was moved and seconded (*Deal – Winn*) to approve the planning commission meeting minutes from April 13, 2016. The motion carried unanimously.
- B. It was moved and seconded (*Deal – Winn*) to approve the planning commission meeting minutes from April 27, 2016. The motion carried unanimously.
- C. It was moved and seconded (*Deal – Winn*) to approve the planning commission meeting minutes from May 11, 2016. The motion carried unanimously.

4. Citizens' Comments and Requests – Items Not on the Agenda

There were no citizens' comments.

5. Public Hearings

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None

6. Old Business

A. 2015 Comprehensive Plan Update – Recommendation

Ms. Thomas provided additional comments from the public regarding the Comprehensive Plan Update, followed by discussion among the commissioners. It was moved and seconded (*Winn – Deal*) to recommend adoption of the 2015 Comprehensive Plan Update to City Council. The motion passed unanimously.

B. 2016 Zoning Map – Recommendation

Ms. Thomas noted that the staff report had omitted two parcels that show up on the maps. She provided the commissioners with an amended staff report. It was moved and seconded (*Deal – Winn*) to recommend approval of the 2016 Zoning Map to City Council. The motion passed unanimously.

7. New Business

None

8. Presentation

None

9. Adjournment

The meeting was adjourned by Commissioner Mercer at 8:30 PM.