

**CITY OF DUVALL
COUNCIL MEETING
April 5, 2016
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ibershof at 7:04 P.M.

Roll Call: Amy Ockerlander, Scott Thomas, Gary Gill, Becky Nixon, Jason Walker,
(absent: Dianne Brudnicki, Leroy Collinwood)

Staff Present: Matthew Morton, Lara Thomas, Dean Rohla, Steve Leniszewski, Police
Chief Carey Hert, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$247,217.54; and Claims in the amount of \$474,049.37; Under Scheduled Items add: Councilmembers Ockerlander, Walker and Nixon.

II. Adoption of Council Agenda:

It was moved and seconded (Ockerlander-Walker) to adopt the 04/05/16 Council Agenda. The motion carried (5 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Ockerlander-Nixon) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 03/15/16; Payroll Checks #23762-23765 and #23831-23840 in the amount of \$247,217.54 including EFTs in the amount of \$127,979.61; Claims Checks #23766-23830, #23748-23751, #23752-23754 and #23755-23761 in the amount of \$474,049.37. The motion carried (5 ayes).

IV. Comments from the Audience:

Walter Pedeferra, Duvall resident, expressed his concerns about water that runs off onto and through his property. Mr. Pedeferra stated that he lives on Big Rock Road and his property is one of the first hit by water run off from neighborhoods east of his which is especially bad during heavy rain. Mr. Pedeferra said he is concerned about the possible development that Toll Brothers is going to do along Big Rock Road. The development will produce more run off which will impact his property. Mr. Pedeferra asked Council to consider having the water run off diverted when that property develops out.

Amy Peterson, Duvall Cooperative Preschool, said that the preschool wants to continue their lease in the WRECK Center but they will not be able to afford it if there is an increase in rent. Ms. Peterson said they have looked at other locations but they are hoping to be able to stay where they are. Ms. Peterson asked Council to make their decision soon regarding the lease so that, if needed, the preschool can look for and find a new location.

V. Scheduled Items:

1. Mayor:

Police Chief Swearing In Ceremony

Mayor Ibershof swore in Carey Hert as City of Duvall's Police Chief. Chief Hert's daughter pinned his badge.

7:19 p.m. Mayor Ibershof called a recess for a reception and refreshments in honor of Duvall's new Police Chief.

7:25 p.m. Mayor Ibershof called the Council Meeting back to order.

Amend Consent Agenda

Mayor Ibershof asked Council to entertain a motion to amend the consent agenda to correct the payroll amount and add an item to the meeting agenda.

It was moved and seconded (Nixon-Walker) to amend the Consent Agenda as follows: amend Payroll to include Checks #23744, #23745-23747, in the amount of \$128,897.59 including EFTs in the amount of \$123,041.86 for a total Payroll of \$376,115.13; and under Unfinished Business add: Item #5: Demonstration Ordinance for Cottage Housing. The motion carried (5 ayes).

Proclamations for review and consensus

Mayor Ibershof read two proclamations aloud and asked for Council consensus to authorize him to sign them. The proclamations proclaimed April as Sexual Assault Awareness Month and May 21, 2016 as Take Your Kids to Parks Day. There was Council consensus to authorize the Mayor to sign both proclamations.

2. Council:

Councilmember Amy Ockerlander reported on the Snoqualmie Valley Governments Association meeting she recently attended. Councilmember Ockerlander also reported that Municipal Research and Service Center (MRSC) funding was not cut in final legislative budget.

Councilmember Jason Walker said that King County is hosting a Community Service Area Town Hall meeting at Chief Kanim Middle School in Fall City on Monday, April 11th from 7:00 p.m.- 9:00 p.m. Councilmember Walker reported on the GoGreen Conference he attended last week. Councilmember Walker said that Council should review an initiative that is coming forward. I-732 is a carbon reduction initiative. Lastly, Councilmember Walker said that there has been talk in the community about the possibility of extending the Snoqualmie Valley Trail north to Monroe. King County has easements for the trail that are good through 2019 and Snohomish County has been doing survey work. Councilmember Walker suggested that Council contact King County to encourage them to extend the easement terms and continue to move forward with the project.

Councilmember Becky Nixon reported on the Lower Snoqualmie River Flood Impact Study meeting that she attended recently. She said the comment period for the Study ends on April 20th. Councilmember Nixon also reported on the Master Builders Association Elected Officials Reception that she attended. Lastly, Councilmember Nixon thanked Kass Holdeman, Community Coordinator, for her assistance in planning the memorial for Duvall community member Brian Pattinson.

3. City Administrator:

- a) WCIA Audit & Personnel Policy
- b) City Administrator Work Flow

Mr. Morton said that in the interest of time, he will give his report at the next Council meeting.

VI. Presentation: Tree City USA Certificate & Arbor Day Proclamation

Mayor Ibershof, along with Cedarcrest High School FFA Forestry Team members Micah Mutch and Judah Lints, read aloud the proclamation proclaiming April 23, 2016 Arbor Day in Duvall.

Ben Thompson, Department of Natural Resources, presented the Tree City USA plaque and street signs and Cedarcrest High School FFA members presented the Tree City USA flag.

VII. Public Hearing: Surplus Resolution

7:49 PM: The Public Hearing was opened.

There were no public comments.

7:49 PM: The Public Hearing was closed.

Public Hearing: Shoreline Master Program Update

7:49 PM: The Public Hearing was opened.

Lara Thomas, Planning Director, entered Exhibits one through eleven into the record. Ms. Thomas showed a presentation explaining that the Shoreline Management Act requires jurisdictions to enact a Shoreline Master Program. Ms. Thomas also provided an overview of the process, goals and policies, use regulations, administrative procedures, and next steps.

There were no public comments.

8:09 PM: The Public Hearing was closed.

Public Hearing: Ordinance – 2016 Code Amendments

8:09 PM: The Public Hearing was opened.

Lara Thomas, Planning Director, gave a presentation reviewing the changes to the code. Revisions include updating Title 14.10 to include two new zoning designations and adding

two new sections which are Title 14.16 Residential 20 and Title 14.31 Parks and Open Space. Ms. Thomas entered all exhibits, including public comments into the record.

There were no public comments.

8:19 PM: The Public Hearing was closed.

VIII. New Business:

1. (AB16-17) Public Art Donation

Kass Holdeman, Community Coordinator, explained the public art donation proposal and evaluation process. Local artist, Denny Redman showed the sculpture that is being donated which is called “Mike Ball’s Hat”. Ms. Holdeman said that the proposed site for the sculpture is in front of the Duvall Visitor Center. This item will be brought back to the next meeting for approval.

2. (AB16-18) Resolution - Shoreline Master Program

Lara Thomas, Planning Director, answered questions from Council and said that this item will be brought back to the next meeting for approval.

3. (AB16-19) Ordinance - 2016 Code Amendments

Lara Thomas, Planning Director, answered questions from Council. Ms. Thomas said this ordinance cannot be adopted until after the 2015 Comprehensive Plan Amendment is approved which should be in May or June.

4. 2015 Comprehensive Plan Amendment

Lara Thomas, Planning Director, reviewed comments received from Puget Sound Regional Council (PSRC). Staff will work to address the comments and bring an update to the next meeting.

5. (AB16-20) Approve and Authorize the City Administrator to sign agreement with King County Metro for the Alternative Service Demonstration Project Agreement.

It was moved and seconded (Ockerlander-Nixon) to approve and authorize the City Administrator to sign agreement with King County Metro for the Alternative Service Demonstration Project Agreement. The motion carried (5 ayes).

6. (AB16-21) Resolution – Coalition of Small Police Agencies

Dean Rohla, Finance Director, said that Duvall Finance Department has been responsible for the Coalition of Small Police Agencies funds for the past three years which is the agreed upon term for each member city. City of Lake Forest Park will be taking the responsibility for the next three years. The transfer of the funds requires a resolution. This item will be brought back to the next meeting for approval.

7. (AB16-22) Approve Resolution #16-03 adopting the Council Social Media Policy.

It was moved and seconded (Ockerlander-Nixon) to approve Resolution #16-03 adopting the Council Social Media Policy. The motion carried (4 ayes, 1 nay-Thomas).

IX. Unfinished Business:

1. (AB16-14) Approve Resolution #16-04 declaring certain City property surplus including utility property.

It was moved and seconded (Ockerlander-Nixon) to approve Resolution #16-04 declaring certain City property surplus including utility property. The motion carried (5 ayes).

2. (AB16-12) Adopt Ordinance #1192 amending Ordinance No. 1190 adopting the budget for the fiscal year 2016 for the purpose of accounting for adjustments to revenues and expenditures.

It was moved and seconded (Ockerlander-Walker) to adopt Ordinance #1192 amending Ordinance No. 1190 adopting the budget for the fiscal year 2016 for the purpose of accounting for adjustments to revenues and expenditures. The motion carried (5 ayes).

3. (AB16-13) Approve and authorize the Mayor to sign contract #2016-15 with Accord Contractors for WWTP Building Improvements.

It was moved and seconded (Nixon-Ockerlander) to approve and authorize the Mayor to sign contract #2016-15 with Accord Contractors for WWTP Building Improvements. The motion carried (5 ayes).

4. (AB16-09) Ordinance – TBD Funding

Matthew Morton, City Administrator, said that there have been no changes to the draft ordinance. This item will remain on the Council agenda for discussion at future meetings for transparency.

5. Demonstration Ordinance – Cottage Housing

(This discussion was moved from the Committee of the Whole agenda.)

Lara Thomas, Planning Director, said that although the Duvall Municipal Code allows for cottage housing, there are no policies or incentives for the program. Ms. Thomas explained that this is a demonstration ordinance which has a one-year sunset clause. After one year, Council will have the choice to allow the ordinance to sunset, renew the ordinance as-is, amend the ordinance and/or adopt the ordinance into Duvall's Municipal Code. Ms. Thomas answered questions from Council. Ms. Thomas said that there will be a Public Hearing on this demonstration ordinance at the first Council meeting in May with possible adoption at the same meeting.

X. Executive Session: None

XI. Adjournment:

It was moved and seconded (Walker-Thomas) to adjourn the meeting. The meeting adjourned at 9:21 P.M.

Signed _____
Will Ibershof, Mayor

Attest _____
Jodi Wycoff, City Clerk