

**CITY OF DUVALL  
COUNCIL MEETING  
March 15, 2016  
7:00 P.M. – Riverview Educational Service Center  
15510 – 1<sup>st</sup> Ave NE**

**Committee of the Whole: 5:30 P.M.**

**The City Council Meeting was called to order by Mayor Ibershof at 7:02 P.M.**

**Roll Call:** Amy Ockerlander, Dianne Brudnicki, Jason Walker, Leroy Collinwood, Scott Thomas, Gary Gill, Becky Nixon

**Staff Present:** Lara Thomas, Dean Rohla, Steve Leniszewski, Stephanie Goodwin, City Attorney Rachel Turpin, Fire Chief David Burke

**I. Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll in the amount of \$242,061.78; and Claims in the amount of \$175,032.93; Under Scheduled Items remove: City Administrator, Matthew Morton-Salary Survey Analytics; Under Executive Session add: 10-minute Executive Session regarding personnel pursuant to RCW 42.30.110 (1) (g); and Under New Business add: Item #5: (AB16-15) Confirm Mayor Ibershof's appointment of Carey Hert to the position of Police Chief and approve and authorize the Mayor to sign Police Chief Employment Agreement between Carey Hert and the City of Duvall.

**II. Adoption of Council Agenda:**

*It was moved and seconded (Brudnicki-Walker) to adopt the 03/15/16 Council Agenda. The motion carried (7 ayes).*

**III. Approval of Consent Agenda:**

*It was moved and seconded (Ockerlander-Brudnicki) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 03/01/16; Payroll Checks #23579-23660, and #23661-23670 in the amount of \$242,061.78 including EFTs in the amount of \$125,765.74; Claims Checks #23674-23743, #23671-23673, in the amount of \$175,032.93 including EFT's in the amount of \$7,824.13. The motion carried (7 ayes).*

**IV. Comments from the Audience:**

Lisa Yeager introduced herself as the new Director of the Sno-Valley Senior Center. She said the Senior Center served over 447 Duvall residents last year.

Carissa Dunphy, representing Duvall Chamber of Commerce, wanted to thank the Duvall Day's presenting sponsors and wanted to invite anyone who wants to help with the new resident welcome bags, which starts March 18<sup>th</sup>. She also announced that there is a 6:00 p.m. meeting on April 7, 2016 at the Duvall Visitor's Center. The meeting is about "How can we keep and satisfy our clients and customers?"

Richard Wieneke, a property owner in the North Urban Growth Area (NUGA), handed out a NUGA Annexation update. He stated that 65% of the property owners, which is 8 out of the 11 owners, are in favor of the annexation.

## **V. Scheduled Items:**

### **1. Mayor:**

Mayor Ibershof stated the new insurance carrier for the City is conducting a 360 degree audit, including all the property the City owns, every manual the City has and creating an employee manual. He also stated that the Main Street project is the largest project the City will undertake. Mayor Ibershof stated that Matthew Morton, City Administrator, is spending about 50 % of his time on the Police Department and that will probably not change with the hiring of a new Police Chief. Mayor Ibershof asked the Council to assist by making policy decisions on the levy and the TBD.

Mayor Ibershof said they will discuss the TBD Community Message during the ordinance discussion under Unfinished Business #2.

### **2. Council:**

Councilmember Amy Ockerlander said that Value Penguin ranked Duvall as the 2<sup>nd</sup> safest city in Washington and number 1 safest small city in the state.

Councilmember Jason Walker stated the Sno-Valley River Runs Through It workshop series ended March 7<sup>th</sup>. He will share the synopsis once he receives it. Councilmember Walker said there were 100+ people involved. He also reported that he and Lara Thomas, Planning Director, received information regarding the Lower Snoqualmie River Flood Impact Study Presentation and Community Forum which is scheduled for March 22<sup>nd</sup> at 6:30 p.m. at Tolt Middle School. Councilmember Walker also stated the next Snoqualmie Watershed Forum meeting is on March 16<sup>th</sup> at the Snoqualmie Tribe Administrative Offices. The discussion will be on Coho returns this year.

### **3. King County Fire District 45:**

David Burke, King County Fire District 45 Chief, reported that February calls were lower than normal at 64. Despite the lower number, there were more serious calls, such as motor vehicle accidents, full arrests and a structure fire in the county. Chief Burke also said there will be a DUI drill at the high school before prom. He stated the Fire Department, along with Riverview School District and Duvall Police Department are in phase two, of three, of an Active Shooter Drill. Chief Burke said they have three new hires that started last week. He reported the required documents for the Maintenance and Operations Levy were filed for the proposition on the April ballot. This is a renewal and not a new levy.

### **4. City Council Social Media Policy:**

Rachel Turpin, City Attorney, reviewed the policy and there was Council consensus to move forward with a resolution.

**VI. Presentation:            **Library Board 2016 Plan – MeeLin Nakata****

MeeLin Nakata, Library Board Chair, introduced the Library Board members to the Council. Ms. Nakata gave a presentation showing the Library Boards goals for 2016.

**VII. Public Hearing:        *None***

**VIII. New Business:**

**1. (AB16-12) Ordinance – First 2016 Budget Amendment**

Dean Rohla, Finance Director, stated the Budget Amendment is mostly a house cleaning item for some technical corrections, a Comprehensive Plan Amendment that came in after the original budget and additional funds for water meters. This item will be brought back at the April 5, 2016 Council Meeting for approval.

**2. (AB16-13) WWTP Building Improvements Contract**

Steve Leniszewski, Public Works Director, discussed roof replacement and other maintenance repairs for the six buildings at the Waste Water Treatment Plant. Mr. Leniszewski answered questions from Council. This item will be brought back at the April 5, 2016 Council Meeting under Unfinished Business for approval.

**3. (AB16-14) Resolution – Declaring certain City property surplus**

Steve Leniszewski, Public Works Director, stated there will be a public hearing at the April 5, 2016 Council Meeting and the resolution will be brought forward for approval.

**4. (AB16-16) Approve and authorize the Mayor to sign Task Order #1 with Transpo Group for Stop-Controlled Intersection Evaluation.**

*It was moved and seconded (Ockerlander-Nixon) to approve and authorize the Mayor to sign Task Order #1 with Transpo Group for Stop-Controlled Intersection Evaluation. The motion carried (7 ayes).*

**IX. Unfinished Business:**

**1. (AB16-07) Approve and authorize staff to submit a grant application in the amount of \$200,000.00 for the 2017 King County Community Development Block Grant for ADA ramp replacement.**

*It was moved and seconded (Ockerlander-Nixon) to approve and authorize staff to submit a grant application in the amount of \$200,000.00 for the 2017 King County Community Development Block Grant for ADA ramp replacement. The motion carried (7 ayes).*

**2. (AB16-09) Ordinance – TBD Funding**

Mayor Ibershof discussed the draft press release, asked for direction from Council regarding how to proceed and answered questions from Council. Council stated they would like a rewording of the draft press release which would include an explanation of the “why” and not just the funds needed. Council also said they would like the press release to include a list

of the priorities. There was Council consensus to make the draft press release more clear to the public.

**3. Big Rock Ball Fields Turf and Lighting Project**

Steve Leniszewski, Public Works Director, and Dean Rohla, Finance Director answered questions from Council. There was Council consensus to change from a 10 year bond to a 9 year bond. There was also Council consensus to build fields 1 and 2 with lights and no field 3 changes. There was Council consensus to add an addendum to the bid to include expanding the parking lot. Mr. Leniszewski stated that the scope of work will be changed to reflect the Council direction.

**4. (AB16-02) Approve and authorize the Mayor to sign contract with KPG for Construction Management Services for Main Street project.**

*At the March 15, 2016 meeting: Pursuant to the Appearance of Fairness Doctrine of RCW 42.36.010, Mayor Ibershof asked if anyone had a personal interest in this agenda/discussion item. Councilmember Jason Walker answered affirmatively and recused himself from the discussion.*

*Councilmember Jason Walker recused himself from the meeting room.*

*It was moved and seconded (Brudnicki-Ockerlander) to approve and authorize the Mayor to sign contract with KPG for Construction Management Services for Main Street project. The motion carried (6 ayes).*

**X. Executive Session: 10 minutes – Potential Litigation**  
RCW 42.30.110 (1) (i)

**Executive Session: 10 minutes – Personnel review qualifications of applicant for public employment - RCW 42.30.110 (1) (g)**

8:48 p.m. The Council Chambers were cleared for a 10-minute Executive Session regarding potential litigation and a 10-minute Executive Session regarding personnel.

9:08 p.m. The regular Council meeting resumed.

**VIII. New Business:**

**5. (AB16-15) Confirm Mayor Ibershof’s appointment of Carey Hert to the position of Police Chief and approve and authorize the Mayor to sign Police Chief Employment Agreement between Carey Hert and the City of Duvall.**

*It was moved and seconded (Ockerlander-Brudnicki) to confirm Mayor Ibershof’s appointment of Carey Hert to the position of Police Chief and approve and authorize the Mayor to sign Police Chief Employment Agreement between Carey Hert and the City of Duvall. The motion carried (7 ayes).*

**XI. Adjournment:**

*It was moved and seconded (Nixon-Brudnicki) to adjourn the meeting. The meeting adjourned at 9:10 P.M.*

Signed \_\_\_\_\_  
Will Ibershof, Mayor

Attest \_\_\_\_\_  
Stephanie Goodwin, Utility Billing Clerk