

**CITY OF DUVALL
COUNCIL MEETING
March 1, 2016
7:00 P.M. – Riverview Educational Service Center
15510 – 1st Ave NE**

Committee of the Whole: 5:30 P.M.

The City Council Meeting was called to order by Mayor Ibershof at 7:05 P.M.

Roll Call: Amy Ockerlander, Dianne Brudnicki, Jason Walker, Leroy Collinwood
(absent: Scott Thomas, Gary Gill, Becky Nixon)

Staff Present: Matthew Morton, Lara Thomas, Dean Rohla, Steve Leniszewski, Boyd Benson, Jodi Wycoff

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$138,391.78; and Claims in the amount of \$178,471.68; Under Scheduled Items add: Councilmember Walker and Item #4: 2015 Q4 Financial Report Review.

II. Adoption of Council Agenda:

It was moved and seconded (Brudnicki-Walker) to adopt the 03/01/16 Council Agenda. The motion carried (4 ayes).

III. Approval of Consent Agenda:

It was moved and seconded (Ockerlander-Brudnicki) to approve the consent agenda which included approving the City Council minutes and Committee of the Whole minutes of 02/16/16; Payroll Checks #23565, and #23566-23568 in the amount of \$138,391.78 including EFTs in the amount of \$132,531.87; Claims Checks #23579-23647, #23657, #23569-23577, and #23578 in the amount of \$178,471.68. The motion carried (4 ayes).

IV. Comments from the Audience:

Jeff Wolf, representing Duvall Chamber of Commerce, announced that the next Chamber General Meeting will be on Thursday at the Duvall Visitor Center where Matthew Morton, City Administrator will be giving a “State of Duvall” address. Mr. Wolf also said that the Chamber hosted a Duvall Days planning meeting that went very well.

V. Scheduled Items:

1. Mayor:

Mayor Ibershof announced that Sound Cities Association (SCA) is hosting a discussion on homelessness at the Tukwila Community Center on March 11th from 8:00 a.m. to 12:30 p.m. They are also hosting a discussion on Best Starts for Kids on March 31st from 4:00 p.m. to 6:00 p.m. (location to be determined). Mayor Ibershof said that the required background checks for the Police Chief position are underway. As soon as they are complete, the Mayor will ask Council to confirm the appointment and approve the employment agreement. Lastly, Mayor Ibershof asked Council if they would be in favor of sending letters to legislators asking them to keep the funding for Municipal Research Services Center (MRSC) in the State budget. Council was in support of sending a letter on their behalf.

2. Council:

Councilmember Jason Walker reported on Snoqualmie Valley United's "River Runs Through It" workshop series and thanked the Chamber for attending. The final workshop is on March 7th at the Fall City Masonic Lodge and the topic is Building a Brand.

3. City Administrator:

a) Historic Downtown Stop sign evaluation project – Matthew Morton, City Administrator, said that staff is waiting to confirm if the funding source will be available to spend on this project. He will report back once this is confirmed.

Mr. Morton also said that the salary survey is underway and explained the different models that he will use to gather the information. Mr. Morton will bring more information to Council at the next meeting. Mr. Morton said that he spoke with a representative from WAVE Broadband and asked them to come to a Council meeting in the near future. Lastly, Mr. Morton said that he has attended a number of the "River Runs Through It" workshops and from an outsider's point of view, he believes that a regional approach, and perhaps the creation of or merger with a regional agency similar to a chamber that all the local chambers can work with is the next logical evolution.

4. 2015 Q4 Financial Report Review:

(This discussion was moved from the Committee of the Whole agenda.)

Dean Rohla, Finance Director, handed out and reviewed a revised 2015 Q4 Financial Report. The numbers are the same, but the layout of the report is different than what was in the packet for the February 16th meeting. Mr. Rohla reviewed the differences between the two reports and answered questions from Council.

VI. Presentation: Snoqualmie Valley Housing Solutions – John Lambert

John Lambert, representing Snoqualmie Valley Housing Solutions, said that the group recently received their 501(c)3 non-profit designation. Mr. Lambert said that the group and the Sno Valley Senior Center Board hosted presentations from similar entities about their respective program models and felt that the Snohomish Affordable Housing Group model is a sustainable model that fits well in this area. Mr. Lambert said that they will likely use that as a base for their model. Based on this model, Snoqualmie Valley Housing Solutions will steer away from getting major grants to pay for the housing and instead will rely on local support, local banks and long-term bonds. The model also is sustained with the rents collected which are 50%-55% of standard rental rates. Mr. Lambert explained that the ongoing management will be handled by Snoqualmie Valley Housing Solutions. Mr. Lambert said the housing will be targeted for low income families and seniors which

currently in King County is a family of four with an annual income of \$44,800 or under. Lastly, Mr. Lambert said that he wants to continue discussions about this and answered questions from Council.

VII. Public Hearing: National Pollution Discharge Elimination System (NPDES)

7:45 PM: The Public Hearing was opened.

Boyd Benson, City Engineer, gave a presentation which detailed the history of the NPDES program, the public education that the City provides, and the spill report process. Mr. Benson stated that this Public Hearing is to allow public testimony regarding the NPDES program.

There were no public comments.

7:56 PM: The Public Hearing was closed.

VIII. New Business:

1. (AB16-10) Confirm Mayor Ibershof's appointment of Marlene Lambert to the Duvall Cultural Commission Position 2, a three-year term ending 12/31/17.

It was moved and seconded (Ockerlander-Collinwood) to confirm Mayor Ibershof's appointment of Marlene Lambert to the Duvall Cultural Commission Position 2, a three-year term ending 12/31/17. The motion carried (4 ayes).

2. (AB16-07) Grant application - 2016 King County Community Development Block Grant for ADA ramp replacement.

Steve Leniszewski, Public Works Director, reviewed the staff report that was in the packet and explained that this is a zero match grant. Staff would like to apply for \$200,000 in grant funds. This item will be brought back to Council at the next meeting for approval.

3. (AB16-09) Ordinance – TBD Funding

Matthew Morton, City Administrator, reviewed the ordinance and explained that it would take approximately six months after this ordinance was adopted for the City to see any revenue. Mr. Morton explained that this ordinance will require a public hearing and that this item will be brought back to the next Council meeting for further discussion. Council expressed their interest in putting a message to the community about this proposed ordinance in the monthly newsletter as well as on the website. Mr. Morton said that staff will draft that message and bring it back to Council for their review.

4. (AB16-11) Resolution - Big Rock Ball Fields Turf and Lighting Project

Mayor Ibershof said that he drafted this resolution based on discussions with some Councilmembers. His interpretation of the message Council had was that they would like to put further design work by the consultant on hold. Mayor Ibershof said he would like to get clear direction from Council on how they want to proceed with this project. Council requested that staff put together a full spreadsheet showing what all of the project options are and what the funding options for each of the project options would be. Matthew Morton,

City Administrator, said that staff will put that together for the next Council meeting. Mayor Ibershof said that this item will be brought back to Council for further discussion at the next meeting.

IX. Unfinished Business:

1. (AB16-02) Approve and authorize the Mayor to sign contract with KPG for Construction Management Services for Main Street project.

At the February 2, 2016 meeting: Pursuant to the Appearance of Fairness Doctrine of RCW 42.36.010, Mayor Ibershof asked if anyone had a personal interest in this agenda/discussion item. Councilmember Jason Walker answered affirmatively and recused himself from the discussion. Accordingly, Councilmember Walker will recuse himself from the vote as well.

Due to lack of quorum of voting members, this item was not voted on and will be brought back before Council for a decision at the March 15, 2016 meeting.

X. Executive Session: None

XI. Adjournment:

It was moved and seconded (Brudnicki-Ockerlander) to adjourn the meeting. The meeting adjourned at 9:04 P.M.

Signed _____
Will Ibershof, Mayor

Attest _____
Jodi Wycoff, City Clerk